



Perfectly suited to
**any
business**
who is invested in
**workforce
development**

This training is available through Skills Support for the Workforce (SSW), a programme developed to upskill employees within small and medium-sized enterprises (SMEs) in Derbyshire and Nottinghamshire. SSW is co-financed by the Education and Skills Funding Agency and the European Social Fund. Workpays is part of Serco's network of training providers chosen to deliver the training in your area.



for more information log on to: www.workpays.co.uk/SSW

**Don't miss out
on upskilling
your workforce
with fully funded
training**



Delivery locations for these fully-funded courses are in our Chesterfield & Derby offices. Alternatively we can deliver on site within your business!

For further information contact:

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Derby Workpays
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If you run a small or medium - sized business in the Derbyshire or Nottinghamshire area this is a fantastic opportunity to upskill your workforce.





Businesses that offer quality employee training can expect;

- Increased productivity
- Improvements in quality of work
- A reduction in customer complaints
- Increased staff morale and motivation
- Reduced staff turnover and absenteeism
- Attraction of top talent, as you will be seen as a business that values and invests in their workers

Programme Provider

Workpays is a well respected training provider, that works with businesses to develop bespoke training programmes, leading to recognised accredited qualifications and a workforce with enhanced skills.

With courses delivered either on site or at one of our designated training centres, there's never been a better time to enrol and because the programme is co-funded by the European Social Fund (ESF) and the Education and Skills Funding Agency (ESFA) there is no cost to you or your business.



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LEADERSHIP & MANAGEMENT PROGRAMME

Our Leadership & Management Programme is designed as a pathway to enable an individual to progress onto a Level 5 Management Apprenticeship Qualification. Delivered over a period of four one day workshops, this course includes:

- Managing a function
- Risk analysis
- Access management
- Protecting at risk personnel
- Level 3 Award in Principles of Management

Completion of this course allows progression onto a Level 5 Management Apprenticeship Programme

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TEAM LEADER PROGRAMME

Our Team Leader Programme is designed as a pathway to enable an individual to progress onto a Level 3 Team Leader Apprenticeship Qualification. Delivered over a period of four one day workshops, this course includes:

- Managing yourself
- Managing people
- Managing teams
- Developing leadership awareness
- Level 2 Award in Principles of Team Leading

Completion of this course allows progression onto a Level 3 Team Leader Apprenticeship Programme

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TENDERING FOR CONTRACTS WORKSHOP

Our Tendering For Contracts Workshop is designed to increase participants knowledge and understanding of how to find, analyse and respond to both public and private sector tendering opportunities. The objectives and outcomes of the three day course includes:

- To be able to describe how and where to find tender opportunities
- To be able to outline how opportunities are right for the participants company, through effective evaluation
- To be able to explain bidding do's and don'ts and to write a tender in an effective way
- To demonstrate confidence in responding to tenders moving forward
- Level 2 Award in IT

Completion of the workshop allows a candidate to identify the right tendering opportunities, write a tender in an effective way that help secure business opportunities

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